

# HEALTHCARE REIMBURSEMENT

ASSOCIATE OF APPLIED SCIENCE

Quarter Credit Hours Required = 96



The Associate of Applied Science degree in Healthcare Reimbursement prepares students for positions in physician practices, medical offices, hospital business offices, insurance companies, healthcare consulting firms, and medical record departments. Students will receive specialized training in Current Procedural Terminology (CPT), International Classification of Diseases (ICD-9-CM), and the Healthcare Common Procedure Coding System (HCPCS) coding conventions. In addition to classroom experience, this program will also include an externship for on-the-job application of skills. Graduates or students who are currently in externship are eligible to sit for national certification examinations. Students typically register for the examination during their certification exam review class. Certification examinations are offered off site.

Upon successful completion of this program, students should be able to

- discuss and be familiar with all HIPAA Compliance Policies and the importance of confidentiality when dealing with medical records;
- demonstrate the ability to utilize medical billing and coding software programs to expedite the reimbursement process;
- classify the various coding and billing information to avoid claims rejections;
- analyze accounting and financial data to be used in a healthcare environment;
- document strategies for successfully completing the major content areas of the National Certification Examination:
  - a. National Health Career Association (CBCS),
  - b. American Health Information Management Association (CCS),
  - c. American Academy of Professional Coders (CPC), and
  - d. National Center for Competency Testing (NCICS); and
- coordinate a successful job search.

| <b>FOUNDATION:</b>                                    | <b>Quarter Credit Hours</b> |
|---|-----------------------------|
| AOM 1010    Keyboarding .....                         | 4                           |
| EDU 1010    Learning Framework.....                   | 4                           |
| EDU 1020    Career Exploration/Planning .....         | 4                           |
| <b>Total Minimum Required Foundation Credits.....</b> | <b>12</b>                   |

| <b>AREA OF CONCENTRATION:</b>  |           |
|--|-----------|
| BIO 1120    Anatomy and Physiology: Body Structures .....                  | 4         |
| BIO 1130    Anatomy and Physiology: Organs and Systems .....               | 4         |
| MBC 1010    Medical Coding: Current Procedural Terminology.....            | 4         |
| MBC 1020    Medical Coding: International Classification of Diseases ..... | 4         |
| MBC 1035    Intermediate Coding .....                                      | 4         |
| MBC 1040    Advanced Coding .....  | 4         |
| MBC 1800    Medical Billing and Reimbursement.....                         | 4         |
| MBC 2260    Advanced Medical Billing and Reimbursement .....               | 4         |
| MBC 2500    Medical Billing and Coding Certification Review .....          | 2         |
| MBC 2600    Medical Billing and Coding Externship.....                     | 6         |
| MED 1010    Medical Terminology .....                                      | 4         |
| MED 1117    Microcomputer Fundamentals in Healthcare.....                  | 4         |
| MED 1140    Medical Law and Ethics.....                                    | 4         |
| MED 1210    Pathophysiology.....   | 4         |
| MED 1850    Medical Insurance Applications .....                           | 4         |
| <b>Total Minimum Required Area of Concentration Credits.....</b>           | <b>60</b> |

| <b>GENERAL EDUCATION:</b>  |           |
|--|-----------|
| These courses are to be selected in consultation with the Program Director so as to effectuate a balanced educational program. Select a total (minimum) of 24 credit hours as indicated below: |           |
| Communications.....  | 12        |
| Humanities and Fine Arts .....   | 4         |
| Mathematics.....   | 4         |
| Social and Behavioral Sciences.....  | 4         |
| <b>Total Minimum Required General Education Credits.....</b>   | <b>24</b> |

**TOTAL MINIMUM QUARTER CREDIT HOURS REQUIRED.....96**